



CITY OF ALBION CITY COUNCIL MEETING AGENDA

Meetings: First and Third Mondays – 7:00 p.m.

City Council Chambers ♦ Second Floor ♦ 112 West Cass Street ♦ Albion, MI 49224

COUNCIL-MANAGER
GOVERNMENT

Council members and
other officials normally in
attendance.

Joseph V. Domingo
Mayor

Maurice Barnes, Jr.
Council Member
1st Precinct

Lenn Reid
Council Member
2nd Precinct

Garrett Brown
Council Member
3rd Precinct

Rebecca Decker
Council Member
4th Precinct

Cheryl Krause
Council Member
5th Precinct

Andrew French
Mayor Pro Tem
Council Member
6th Precinct

Sheryl L. Mitchell
City Manager

The Harkness Law Firm
Atty Cullen Harkness

Jill Domingo
City Clerk

NOTICE FOR PERSONS WITH
HEARING IMPAIRMENTS
WHO REQUIRE THE USE OF A
PORTABLE LISTENING DEVICE

Please contact the City
Clerk's office at
517.629.5535 and a listening
device will be provided
upon notification. If you
require a signer, please
notify City Hall at least five
(5) days prior to the posted
meeting time.

AGENDA

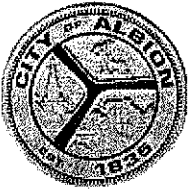
COUNCIL MEETING

TUESDAY, July 5, 2016

7:00 P.M.

PLEASE TURN OFF CELL PHONES DURING MEETING

- I. CALL TO ORDER
- II. MOMENT OF SILENCE TO BE OBSERVED
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. MAYOR AND COUNCIL MEMBER'S COMMENTS
- VI. PUBLIC HEARING
 - A Vacating of Alleys in Block 52
- VII. PRESENTATIONS
 - A. Karla Fales, CEO, Region 3B Area Agency on Aging, Agency's Multi Year Plan
- VIII. CITIZEN'S COMMENTS (Persons addressing the City Council shall limit their comments to **agenda items only** and to no more than five (5) minutes. Proper decorum is required.)
- IX. CONSENT CALENDAR (VV)
(Items on Consent Calendar are voted on as one unit)
 - A. Approval Council Meeting Minutes-June 20, 2016
 - B. Approval Study Session Minutes-June 27, 2016
- X. ITEMS FOR INDIVIDUAL DISCUSSION
 - A. Request Approval RFP for Single Trash Hauler (RCV)
 - B. Discussion/Request Approval to "Paint the Town Purple"-Relay for Life (RCV)



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- C. Discussion-Update Holland Park
 - D. Request Approval Resolution # 2016-40, To Approve the Vacating of Alleys in Block 52 (RCV)
 - E. Request Approval Resolution # 2016-42, Award Bid for 2016 Local Street Improvement Project (RCV)
 - F. City Manager Report
 - G. Future Agenda Items
 - H. Motion to Excuse Absent Council Member(s)
- XI. CITIZENS COMMENTS *(Persons addressing the City Council shall limit their comments to no more than five (5) minutes. Proper decorum is required.)*
- XII. EXECUTIVE SESSION
- The City Attorney requests an Executive Session under the Open Meetings Act (Section 15.268 ©, P.A. 267 of 1976, as amended) for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement when either negotiating party requests a closed hearing.
- XIII. ADJOURN

PUBLIC NOTICE

CITY OF ALBION

The Albion City Council will hold a public hearing on Tuesday, July 5, 2016 at 7:00 p.m., in the City Council Chambers at City Hall, 112 W. Cass St., Albion, MI 49224, regarding the vacating of alleys in Block 52.

Block 52 is the location for the forthcoming hotel development. Presently, that block contains two alleys which form a "T" intersection in the middle of the block, connecting on Center, Porter, and Clinton streets. In order for the hotel development to move forward, those alleys must be vacated to allow for the combination of the various parcels making up Block 52 into a single parcel.

The abutting landowners to the vacated alleys will be vested with title respectively to that portion of the vacated alley extending from the boundary of each abutting landowner to the center of said vacated alley, and the boundary of each parcel of land abutting the vacated alleys will be extended to the center of said vacated alley.

Jill Domingo

City Clerk

City of Albion
City Council Meeting
June 20, 2016

I. Call To Order

Mayor Domingo opened the regular session at 7:00 p.m.

II. Moment of Silence To Be Observed

III. Pledge of Allegiance

IV. Roll Call

Maurice Barnes (1), (3), Rebecca Decker (4), Cheryl Krause (5), Andrew French (6) and Mayor Joe Domingo. Lenn Reid (2) arrived at 7:10 p.m. and Garrett Brown (3) was absent.

Staff Present: Sheryl Mitchell, City Manager; Cullen Harkness, City Attorney; Jill Domingo, City Clerk; John Tracy, Director Building, Planning & Code Enforcement; Scott Kipp, Chief Public Safety and Tom Mead, Finance Director.

V. Mayor & Council Member's Comments

Comments were received from Council Member French.

VI. Public Hearing

A. Set 2016 Millage Rates

Mayor Domingo opened the public hearing at 7:03 pm

No public comments were received.

Mayor Domingo closed the public hearing at 7:04 pm

Council continued discussion with comments received from Council Member French asking if the only changes were the 1% increase to the solid waste fund, previously approved by Council and the .06 % to the debt service fund.

Finance Director Mead stated these were the only two changes to the millages.

Additional comments were received from Mayor Domingo.

B. Team One Plastics, Inc., Application for Industrial Facilities Tax Exemption Certificate for a New Facility

Mayor Domingo opened the public hearing at 7:09 pm

Public comments were received from EDC Director Peggy Sindt who stated Team 1 has expanded their building and equipment. The building is complete and equipment is in the process. Team 1 currently has sixty eight (68) employees and this expansion will create positions for an additional seven (7) employees.

Mayor Domingo closed the public hearing at 7:11 pm

Council continued discussion with comments received from Mayor Domingo who stated he spoke with EDC Director Sindt on whether the exemption needed to be for the full twelve (12) years. The state sets the exemption time table and this is how we have handled in the past.

VII. Presentations

A. Annual Audit Presentation-Abraham & Gaffney

Bill Tucker from Abraham & Gaffney updated the Council on the 2015 Annual Audit highlighting the following:

- This is the first year in over ten (10) years the City has received a “clean audit” which means they have no internal control comments. This is the best you can receive.
- The City implemented Governmental Accounting Standards Board (GASB) Statement No 68, Accounting and Financial Reporting for Pensions during the year. As a result, the financial statements now recognize the City’s unfunded (funded) defined pension benefit obligation as a liability (asset) for the first time and more comprehensively and comparably measures the annual costs of pension benefits.
- The total pension liability for primary government (except Public Safety) and Housing Commission is \$13,020,797.00. The plan fiduciary net position as a percentage of the total pension liability is 106%.
- The total liability for the Public Safety Officer’s retirement system is \$13,145,788.00. The City’s net pension liability (asset) is (\$7,376,857.00). The plan fiduciary net position as a percentage of the total pension liability is 156.12%.
- The net pension is \$8,290,526.00 which is very good and has stayed positive the last few years.

- The General Fund is \$1,162,257.00 which is 26.5%. Of this \$226,782.00 is nonspendable; \$41,345.00 is assigned and \$894,130.00 is unassigned.

Comments were received from Council Member French.

B. Albion District Library Update-Cindy Stanczak

Cindy Stanczak, Library Director gave the following updates on the Albion District Library:

- The Albion District Library will be hosting three summer reading programs-children, adults and teens. The program will begin June 20th, 2016 and end on August 20th, 2016. You simply record how much time you read this summer and earn awesome prizes. Participants of the summer reading program may read anything they want. The Library would like to promote the love of learning. They will host events that promote the program as a whole.

You can log onto the library's website and register for the programs. If you do not have access to a computer, you can call the Albion District Library and they will complete the registration for you. There may be a small fee for classes that you pay the day of the class. Everyone in the Albion District Library district are welcome to participate.

- On the Aug. 2 primary ballot, voters in the Albion District Library district will see a ballot question regarding the Library's operating millage. The district includes the City of Albion, Albion Township, and Sheridan Township, except for those living in those portions of Sheridan Township that are within the Mar Lee and Springport School Districts.

The Library is seeking a renewal of its current 2.25 mills with an increase of 0.25 mills for a period of 10 years. The total millage requested is 2.5 mills. The current library millage expires in December 2016, after the winter tax levy. This additional funding (approximately \$51,340 in the first year of the levy) would allow the Library to restore Sunday hours and restore the new materials budget to 2011 levels. The new 2.5 millage rate will not be levied until the winter 2017 property taxes and would impact what services the Library can offer starting in 2018.

Comments were received from Jess Roberts, 915 S. Superior St. who encouraged residents to vote "yes" on August 2, 2016 and give back to the library.

Additional comments were received from City Manager Mitchell.

VIII. Citizen's Comments

No comments were received.

IX. Consent Calendar

A. Approval Special Council Session Minutes – June 13, 2016

French moved, Decker supported, CARRIED, to approve the Consent Calendar as presented. (6-0 vv)

X. Items for Individual Discussion

A. Request Approval for 2016 Residential Clean-Up for Saturday, July 23, 2016 (VV)

Comments were received from Council Member French, City Manager Mitchell and Mayor Domingo.

French moved, Krause supported, CARRIED, to approve 2016 Residential Clean-Up for Saturday, July 23, 2016 as presented. (6-0, vv)

B. Request Approval Resolution #2016-36, To Set 2016 Tax Levy (RCV)

French moved, Decker supported, CARRIED, to approve Resolution # 2016-36, To Set 2016 Tax Levy as presented. (6-0, rcv)

C. Request Approval Resolution # 2016-38, Resolution Approving Application for Team One Plastics, Inc., for Industrial Facilities Tax Exemption Certificate for a New Facility. (RCV)

French moved, Krause supported, CARRIED, to approve Resolution # 2016-38, Resolution Approving Application for Team One Plastics, Inc., for Industrial Facilities Tax Exemption Certificate for a New Facility as presented. (6-0, rcv)

D. Request Approval Resolution # 2016-41, Approve the Memorandum of Understanding between City of Albion and Albion College for the Expansion of the Albion River Trail (RCV)

Comments were received from Council Member Barnes and Mayor Domingo.

French moved, Decker supported, CARRIED, to approve Resolution # 2016-41, Approve the Memorandum of Understanding between City of Albion and Albion College for the Expansion of the Albion River Trail as presented.(6-0, rcv)

E. Request Approval Marshall-Albion Assessing Agreement (RCV)

Comments were received from Council Member French and Mayor Domingo.

French moved, Krause supported, CARRIED, to approve the Marshall-Albion Assessing Agreement as presented. (6-0, rcv)

F. Discussion/Approval of the Mutual Aid Agreement with Eaton Rapids (RCV)

Comments were received from Council Member Barnes and Chief Kipp.

French moved, Krause supported, CARRIED, to approve Mutual Aid Agreement with Eaton Rapids as presented. (6-0, rcv)

G. Request Approval Annual Audit from Abraham & Gaffney (RCV)

Comments were received from Council Member French.

French moved, Krause supported, CARRIED, to approve Annual Audit from Abraham & Gaffney as presented. (6-0, rcv)

H. City Manager Report

City Manager reported the following:

- The Albion Recycling Center is seeking volunteers.
- The Planning Commission will be meeting on Tuesday, June 28th, 2016 to discuss/approve the special use permit and site review for the Albion Downtown Hotel, the Comprehensive Master Plan and the Walkable Community.
- Blue Cross is offering a new 24 hour/7 day a week online access to a certified doctor. The cost is equal or less than an office visit co-pay. Mike Tymkew will offer two informational sessions with employees. It will be Tuesday, June 28th, 2016 at 7:30 am or at 5:00 pm. Flyers will be included in the next payroll checks to inform employees of the meeting.
- A retirement celebration for Nidia Wolf will be held on June 27th, 2016 at the Dr. Ralph A. and Mary E. Cram Medical Building, 115 Market St, from 3-5pm
- A welcome reception will be held for Tim Krause on June 29th, 2016 at the home of President Ditzler, Albion College, 501 E. Michigan Avenue from 4-6pm

- June 30th, 2016 The Albion Cruise-In and Car show will held on Superior Street from 5-9pm
- Danielle Nelson, Special Projects Manager stated the next community workshop will be held on June 29, 2016 at the Caring Community Church, 1015 Irwin Avenue from 6-7pm. The workshop will be presenting the target market analysis and vision for Albion's neighborhoods.

Comments were received from Council Member Barnes.

I. Future Agenda Items

- Council Member French would like a presentation from Assessing/Equalization Department on how properties are assessed in the City of Albion added to the next agenda. Mayor Domingo stated he would like to see this as well.
- Council Member Reid would like Holland Park update added to the next agenda.

J. Motion to Excuse Absent Council Member (s) (VV)

French moved, Krause supported, CARRIED, to excuse Council Member Brown. (6-0, vv)

XI. Citizen's Comments

Comments were received from Mike Bearman, 11016 29 Mile Rd, Craig Carol, Team I Plastics and Mayor Domingo.

XII. Adjournment

Krause moved, French supported, CARRIED, to adjourn council session. (6-0 vv)

Mayor Domingo adjourned the meeting at 7:50 p.m.

Date

Jill Domingo
City Clerk

City of Albion
Study Session
June 27, 2016

I. CALL TO ORDER

Mayor Domingo opened the study session at 6:30 p.m.

II. ROLL CALL

Maurice Barnes (1), Lenn Reid (2), Rebecca Decker (4), Cheryl Krause (5), Andrew French (6) and Mayor Joseph Domingo. Garrett Brown (3) arrived at 6:43 p.m.

STAFF PRESENT:

Sheryl Mitchell, City Manager; Jill Domingo, City Clerk; Cullen Harkness, City Attorney; John Tracy, Director Building, Code Enforcement and Planning; Tom Mead, Finance Director; Scott Kipp, Chief Public Safety; Mike Kolassa, Sergeant Public Safety; Jason Kern, Sergeant-Detective Public Safety; Bill Timmins, Public Safety; Richard Cuatt, Public Safety; Karilynn Noppe, Public Safety; Kurt Swope, Sergeant Public Safety; Tyler Collins, Public Safety and Eric Tobin, Accountant.

III. ITEMS FOR INDIVIDUAL DISCUSSION

A. Albion Trust Agreement

City Attorney Harkness stated the Albion Trust Agreement was a trust set up to manage the bonds for the Senior Citizen Housing facility. This was a twenty (20) year trust and expires October, 2016.

City Attorney Harkness also stated the general concept of the trust will remain the same but changes will be made to the term of the trust and also to the trustees and appointments. The term of the trust will be made to cover the remaining outstanding bonds.

Chuck Robinson, Albion Trust Board Member stated the ABA has bonds that are outstanding until 2026 and 2027. The furthest bond out for 2027 is for repairs for the fire at Maple Grove that insurance did not pay for.

Additional comments were received from Council Member Krause and Mayor Domingo.

B.

1. Fund Balance Policy

City Manager Mitchell stated the City does not currently have a resolution in place to establish fund balance policy and procedures. She would also like to establish a capital improvement fund.

Questions/comments were as follows:

- Is the fund balance policy required or recommended?
- Concern that the policy would allow the fund balance to fall below the stand 16% minimum
- Circumstances can change rather quickly and may not allow to fall within policy guidelines
- Would like to establish the level of service the percentage will allow for. Will it sustain the City for 1 month, 2 months, etc.?
- 16% would sustain the City for two (2) months of operation.
- Would like to use excess funds from the fund balance to start a capital improvement plan that would move the City forward and allow for more proactive planning
- We are required to have a capital project plan in place.
- Do most municipalities have capital expenditures as part of their budget?
- Would each department have a separate portion of the capital project plan or would it all be one?
- Capital Improvement Plan would incorporate all departments.
- Have we considered the option of leasing equipment and vehicles?
- If we did lease vehicles, would we be limited as to how much we would be able to use them?
- Would there be any type of variation in insurance cost?
- City Manager Mitchell will bring draft of fund balance policy to Council for review.

Comments received from Council Members French, Barnes, Krause, Brown and Decker and Mayor Domingo.

2. Declining Revenue Impact on General Fund

Finance Director Mead gave an overview of the revenue impacted the general fund as follows:

- The City's taxable value has dropped every year since 2008 with this year dropping substantially.
- We have budgeted very conservatively and receive reimbursement for the personal property tax reform.
- The TIFA capture was much lower than in previous years and should be close to the original budget amount

- We have not received reimbursement for essential services so the cost is unknown for this

Comments were received from Council Member Barnes and Mayor Domingo.

3. Calhoun County Sheriff's Office Info on Police Service

Questions/comments:

- Actual savings for service consolidation
- Feels the "personal" aspect of having our own department is a priority/creates relationship in the community
- We are not experiencing financial difficulties and do not need to look at cost savings at this time
- We have a balanced budget
- Long standing employees
- All law enforcement departments have employee issues
- New businesses will create additional services needed and would not like to see ourselves cut short
- Must also consider fire service
- Residents demand a personal level of service and our officers achieve that service
- Initial cost may be less but no guarantee the cost would go up each year
- Officers are interact with the children in our community.

Comments were received from Council Members Barnes, Brown, Krause, Decker, French and Reid; Mayor Domingo, City Manager Mitchell and Chief Kipp

4. Pre-Approval of Monthly Payables

Questions/comments were as follows:

- Would like to be aware of the City's financials
- Does not feel this is a duty of the City Council
- Helps to look forward on what's being spent and being more informed
- Micro managing City Manager duties
- Would rather see quarterly reports only

The City Manager will provide monthly check registers to the Council.

Comments were received from Council Members Brown, French, Barnes, Decker and Krause, Finance Director Mead, City Manager Mitchell and Mayor Domingo.

5. Recent EDC/TIFA revenue increases

Finance Director Mead updated the Council on the EDC/TIFA revenue increases as follows:

There had been concerns for a number of years about the significant revenue increases experienced by TIFA during a period when the Citywide Taxable Value was declining, and how it seemed partially related to the changes in the TIFA Base Values (Base Values typically should not change). We had discussed hiring an accounting firm to come in and go through our records to see if they could determine why the Base Value was changing and also why the revenue was increasing so significantly.

Moving forward came down to time and money. If I recall, I think we anticipated the cost of the firm to be much more than expected (I believe they were talking in the neighborhood of \$200/hour and they would assign a "team" to the project so the hours and the cost would rise very fast). In addition, there was debate over who would pay for these services (the City, TIFA, etc.). Finally, there was the matter of trying to find the adequate resources and/or time that would be required to assist the consultants/auditors during a project of this nature. Obviously a lot of time digging into old files, records and reports would be required to assist in the completion of this project.

Now having said that, it may be for a moot point. We still do not have an answer or explanation as to why the base values changed and what caused the big increases the past few years. However, for 2016, with the personal property taxes going away, TIFA's revenue appears to be back on a downward trend. But we won't know for sure until we know how much the State is going to reimburse TIFA, if any. TIFA received no reimbursement from the State the past few years as their revenues were increasing. Now that their revenues are declining, I'm not certain whether they will be eligible for any reimbursement this year or not.

Comments were received from Council Members Brown and Krause, City Attorney Harkness and Mayor Domingo.

IV. CITIZENS COMMENTS (Persons addressing the City Council shall limit their comments to no more than five (5) minutes. Proper decorum is required).

No comments were received.

V. ADJOURNMENT

French moved, Krause supported, CARRIED, to ADJOURN Study Session. (7-0, vv).

Mayor Domingo adjourned the Study Session at 8:10 p.m.

Date

Jill Domingo
City Clerk

City of Albion, Michigan

Draft

Request for Proposals

Residential Refuse Collection, Yard Waste Collection, Recycling, Hauling and Disposal

1.) Introduction

The City of Albion (the City) is soliciting proposals from qualified contractors for Residential Refuse Collection, Yard Waste Collection, Recycling, Hauling and Disposal from single family, duplex family residential units and all City Buildings but excluding apartment buildings, multi-family complexes and commercial properties located within the City.

For the purposes of the health, safety, welfare and the potential cost reduction for our residents the City Council has decided to enact the Single Refuse Hauler aspect as a viable alternative to the current system. All single and dual family residential units will be required by local ordinance to participate in the Single Hauler Program.

All bidders must submit a complete proposal which includes the form attached as **Exhibit A**, as well as a Statement of Bidders Qualifications, Documentation of Proper Insurance Policies and a list of references.

RFP specifications can be picked up at the City Clerk's Office 112 W. Cass St. Albion, MI 49224.

All RFP's shall be marked: "**Single Hauler Refuse Program-BID**" and shall be delivered to the City of Albion- Clerk's Office by: August 30th, 2016 at 9:00 A.M. Public Bid opening will be August 30th, 2016 at 9:00 A.M. in the Mayor's Office located at Albion City Hall, 112 W. Cass St., Albion, MI 49224.

2.) General Information

The City of Albion is located in eastern Calhoun County, Michigan. It is estimated that there are approximately 2400 total residential units that would qualify under the program. There is approximately 50 miles of major and local streets within the City which includes M-99 and the I-94 business route. The residential refuse to be collected, hauled and disposed of by the successful bidder consists of normal household rubbish, garbage, yard waste and recycled materials.

As a condition of the local ordinance, residents would not be allowed to contract with another waste hauler outside of the successful bidder's agreement. Recycling containers shall be provided for those residents who request them and shall be hauled and disposed of as a matter of contract.

Services are anticipated to begin in April of 2017, however the actual start date will be established by the contract between the City and the successful bidder. The initial contract will be for a one year term with the anticipation of a continuation of up to three years.

The form of the contract to be entered into between the City and the successful bidder, which contains all terms and conditions for providing the Services, is attached as **Exhibit B**.

The RFP is a solicitation for bids and not intended as an offer to contract. The City of Albion reserves the right to issue clarification(s) and other directives concerning this RFP, to require clarification or further information with respect to any Proposal and to determine the final terms of the contract. The City also reserves the right to accept or reject any and all Proposals in the best interest of the City and its residents. Acceptance of the Proposal will be based upon factors including, but not limited to, cost to provide the Services, completeness of Proposal, thoroughness of information provided, customer service standards, value-added services and prior Bidder performance with waste collection systems similar to those described herein.

All Proposals are firm offers to enter into the Contract and no Proposal shall be deemed rejected, notwithstanding acceptance of any other Proposal, until the Contract has been approved by the City Council and executed by both the City and the Successful Bidder.

3.) Scope of Services

A. The Services to be provided by the Successful Bidder for the per unit prices to be indicated on **Exhibit A** include the following:

(1) collecting, hauling and disposing of Residential Refuse from dwelling units and City Buildings located within the City once per week.

(2) collecting, hauling and disposing of Residential Refuse from dwelling units and all City Operated Buildings, curbside collection of recyclable materials, and yard waste from dwellings within the City of Albion. Collection of Recyclables shall be the same day as the collection of Residential Refuse and shall occur either once per week or bi-weekly. The collection of yard waste shall also occur the same day as Residential Refuse and Recyclable pick-up, but may occur monthly or seasonal. The Bidder's Proposal shall include a separate price for once per week Residential Refuse pick-up and once a week Residential Refuse pick-up with the addition of weekly or bi-weekly Recyclable pick-up and monthly and seasonal yard waste pick-up.

(3) collecting, hauling and disposal of Solid Waste, Rubbish, building materials and Garbage of all City Operated Buildings from approved dumpsters (to be provided by the Successful Bidder) can occur independently of the Residential Refuse pick-up schedule and shall be at no cost to the City. The City currently has six (6) dumpsters, (3) 6 yard dumpsters, (3) 4 yard dumpsters and (6) 96 gallon carts.

(4) billing and collection of all rates and charges from dwelling units receiving the Service on a quarterly basis.

B. Dispose of all Residential Refuse collected in accordance with the Calhoun County Solid Waste Management Plan, at a facility within the Calhoun County Solid Waste Management Plan and permitted by the Michigan Department of Environmental Quality.

C. Provide separate, hard sided, plastic containers for the collection and temporary storage of Residential Refuse and Recyclables (an Approved Container). The Approved Container for Residential Refuse shall have an attached, closing lid. It shall also have upon it the Company Name of the Successful Bidder and an "800" or local number for contact.

(1) The Successful Bidder shall provide at least two (2) sizes of Approved Containers in order to provide customers with a choice depending on the customers expected volume of Residential Refuse to be collected. The two (2) sizes of Approved Containers for collection and disposal of Residential Refuse to be provided by the Successful Bidder shall be for Approved Containers ranging between 60-65 gallons and 90-96 gallons in size.

(2) The Bidder's Proposal shall include the cost of each of the two (2) ranges of size for the Approved Containers for Residential Refuse.

(3) The Approved Container for the collection and disposal of Recyclables shall have a minimum of 18 gallons.

D. The Successful Bidder shall provide the Services to all participating Dwelling units between the hours of 7:00 A.M. and 7:00 P.M. on Tuesday, Wednesday or Thursday of each week, contingent upon the approval of a specific day of the week for collection by the City Council (Collection Day). The Successful Bidder may not change the Collection Day, except when there is a legal holiday, without the approval of the City Council. If the City Council approves a change in the Collection Day, the Successful Bidder, at its cost, must provide notice of the change in the Collection Day to all of the Dwelling Units. In the event that there is a legal Holiday on the Collection Day, the Successful Bidder shall collect the Residential Refuse and Recyclables and Yard Waste on the following day, excluding Sunday. Legal Holiday shall be New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day.

E. The Successful Bidder shall maintain an office and toll-free or local telephone number to receive service calls and complaints and be available for such calls between 8:00 A.M. and 5:00 P.M. Monday through Friday, except on the holiday's listed in 3 (D) above. All complaints must be given prompt attention. In the case of a missed scheduled collection, the Successful Bidder shall immediately investigate, and if verified, shall arrange for pick-up of said Residential Refuse within twenty-four (24) hours after the complaint is received. The Successful Bidder shall maintain a daily log of all such calls and complaints, which shall be open to the City for inspection and shall make annual reports regarding the same to the City.

F. The Successful Bidder shall develop, print and distribute a brochure describing the services covered by this RFP, which includes a collection schedule, a list of materials that can be included in the Approved Container for Recyclables, instructions on proper handling of the Approved Containers, instructions on what the customers are to do with Residential Refuse that does not fit into the Approved Container, etc. The brochure must be approved by the City Council prior to distribution. Whenever there is a change in services, an updated brochure must be distributed to all existing customers.

G. Dispose of the Recyclables collected pursuant to the Contract in accordance with the Calhoun County Solid Waste Management Plan.

H. Ensure that the Successful Bidder's trucks and equipment is adequately marked with the name of the company, the telephone number and any other markings required by state or federal law.

I. Make an initial, accurate count, by individual street address or area, during the first month of service under the Contract, of all Dwelling Units to be serviced under terms of the Contract. Annually, the Successful Bidder must provide an updated listing of the number of Dwelling Units receiving the Services. This count shall be provided to the City within five (5) business days after the mailing of the quarterly bills to customers in the City.

J. Comply with all rules and regulations established by local, state and federal laws. The Successful Bidder shall be responsible for obtaining all permits, licenses and insurance to provide the Services.

K. Provide all Services in an orderly, efficient and workmanlike manner, with a workforce adequate to accomplish the same on a regular basis, despite adverse conditions, equipment breakdown or similar hindrances.

4.) Additional Services

The Bidder shall include a separate Proposal price for additional services that may be proposed by the Bidder, which may include, but are not limited to, collection, hauling and disposal of (1) materials, debris and solid wastes as part of an annual "Spring Clean-up" (as more particularly described below), (2) Bulk Waste, and (3) Special Collections (collectively the "Additional Services"). The Bidder's Proposal shall include a separate per annum price for providing the annual "Spring Clean-Up" which is held at two collection sites in the City where there are two (2) Refuse hauling trucks and one (1) 30 yard roll-off provided at each site. The annual "Spring Clean-up" event will take place during a month and on a date designated by the City Council. Along with this Bidder's shall include pricing for three (3), twenty (20) yard dumpsters for the annual "Festival of the Forks" event.

The City reserves the right to accept all, some or none of the Additional Services by Bidder in the City's sole discretion.

5.) Pre-Bid Conference

The City will conduct a pre-bid conference on August 8, 2016 at 9:00 A.M. in the Mayor's Office located at 112 W. Cass St. Albion, MI 49224 to answer questions regarding this RFP. Nothing stated at the pre-bid conference shall modify any written document, unless a written addendum is issued. Bidders are required to submit all written questions to the City, Attention: Jim Lenardson, Director of Public Services, by August 1, 2016 to ensure that all questions can be adequately addressed at the pre-bid conference.

6.) Qualifications of Bidder

A. All Bidders must submit the following to the City in order to be deemed qualified and responsible:

(1) The original completed Proposal, including all exhibits thereto, delivered to the City Clerk at 112 W. Cass St., Albion, MI 49224 by the specified time set forth in Section 1 of this RFP. All Proposals must be typed or written legibly in blue or black ink. All Proposals shall use the form attached as Exhibit A. The Proposal form must indicate a fixed price quotation for each quarter and for each individual year of the Contract for the Service being bid, as well as Additional Services and any alternatives. A Proposal may be rejected if it does not contain a requested rate or charge for each and every item named in the Proposal form or may be interpreted as bidding "no charge" for any item left blank.

(2) Bid Security in the form of a certified check or money order in the amount of \$5,000.00, which shall be refunded or returned to those Bidders who are not the Successful Bidder within five (5) days after the City Council executes the Contract for Services with the Successful Bidder. If the Successful Bidder fails to timely submit all additional information as requested, the City may retain all or a portion of the Successful Bidders Bid Security as liquidated damages.

(3) Each Bidder submitting a Proposal expressly represents and warrants that it has an adequate period of time to conduct, and has conducted, all independent examinations, inspections and investigations required to make a fully informed Bid.

(4) Each Bidder acknowledges that it has reviewed the Contract Documents in a thorough and complete manner prior to submitting its Proposal.

(5) Each Proposal shall include the cost of obtaining all permits, licenses and other authorizations required by law for performance of the Services. Each Bidder shall be responsible for determining the applicable licenses, permits and other authorizations required.

(6) Each Proposal shall be signed by the authorized officer, member or partner of the entity or by an individual, if the Proposal is submitted by an individual.

(7) Each Bidder shall furnish satisfactory evidence that it has the requisite experience, ability, capital facilities, organization and staffing to enable it to perform the Services successfully. All Bidders are required to complete the Statement of Bidder's Qualifications, and attach as **Exhibit C**.

(8) Each Bidder shall submit a properly executed and signed Affidavit of Non-Collusion as **Exhibit D**

If the City issues a request for Additional Information, the Bidder shall provide such information within two (2) business days after the receipt of the Request for Additional Information or such other period as may be set forth therein. Any Bidder that fails to respond to the Request for Additional Information within the allotted time shall have its Proposal deemed incomplete and non-responsive.

The items set forth above are the minimum qualifications that a Bidder must fulfill. However, exemptions to any condition may be submitted as alternatives.

7. Withdrawal of Bid Proposal

Any Proposal may be withdrawn at any time prior to the opening of any Proposals, provided that such a written request executed by the Bidder is filed with the City. The withdrawal of a Proposal prior to the opening of any Proposals will not prejudice the right of the Bidder to file a new Proposal, so long as such new Proposal is submitted prior to the due date and time of the Proposals.

8. Award of Contract

All Proposals shall be publically opened and read aloud immediately upon the close of the bidding.

All prices set forth in a Proposal shall be held firm, open and capable of acceptance for 120 calendar days from the date Proposals are due as set forth above.

The City Council shall award the Contract(s) to the lowest Bidder who, in discretion of the City, is best qualified to perform the Services to the satisfaction of the City and will best accomplish the objectives of the City. The City reserves the right to reject any and all Proposals, to reject any Proposal not complying with the specifications set forth in the RFP or the Contract Documents, to accept all or a portion of any Proposal, and to waive any informality in any Proposal if the City such waiver to be in its best interests. Any computational errors in the Proposal may be waived by the City if it deems such waiver in its best interests.

Upon award of a Contract by the City Council, the City shall prepare a notice of award. The successful Bidder shall enter into the Contract with the City for the Services described herein, in

the form to be attached as **Exhibit B**. The Successful Bidder shall execute said Contract within fourteen (14) calendar days after notice from the City of the award of the Contract.

As noted in Section 4 of this RFP, the City reserves the right to accept all, some or none of the Additional Services specified in the Bidder's proposal in the City's sole discretion.

At the time of execution of the Contract, the Successful Bidder shall post a performance bond with a corporate surety authorized to do business in Michigan and acceptable to the City, in an amount calculated as set forth in the Contract. Said performance bond shall indemnify the City against any loss resulting from any breach or failure of the performance by the Successful Bidder. Upon verification of this performance bond, the City shall refund the Successful Bidder's Bid Security.

Once awarded the Contract, the Successful Bidder shall provide, at its own expense, the following types of coverage of insurance:

- A. workers' compensation insurance in the statutorily required amounts; and
- B. comprehensive general liability insurance with limits of \$1,000,000.00 each occurrence and \$ 2,000,000.00 in aggregate; and
- C. vehicle liability insurance with a combined single limit of \$1,000,000.00.

All such insurance policies and coverages shall be from an insurer acceptable to the City. The City, its officers and employees, shall be named as additional insured with respect to each of these required policies. The certificates shall contain the following statement:

"This is to certify that the policies of insurance described herein have been issued to the insured for whom this certificate is executed and are in force at this time. In the event of cancellation or material change in policy affecting the certificate holder, thirty (30) days prior written notice will be given to the City of Albion."

If the Successful Bidder fails to execute a Contract within this time period, sign any other required documentation, post the required bond or submit the required certificates or policies of insurance, the City shall have the right to annul the award of the Contract and impose liquidated damages on the Successful Bidder. If the award is annulled, the City may accept and award a Contract based upon the other Proposals remaining, as the City, in its discretion, deems to be in the best interest or may reject all Proposals and choose not to proceed with the program.

The Successful Bidder shall indemnify the City of Albion, and its officers and employees, against any and all damages to property or death of any persons or person, including property and employees, agents or invitees of the City of Albion and shall defend and indemnify the City of Albion from all and any claims, demands, action or proceedings of any kind or nature, or by anyone whatsoever, including but not limited to costs, expenses, and attorney fees, resulting

from or arising out of the Successful Bidder's performance under the terms of this RFP and Contract and the operations connected herewith, including all operations of subcontractors, if any, and actions or omissions of employees or agents of the Successful Bidder. The Successful Bidder's insurance shall include contractual coverage of the forgoing indemnity agreement.

The Successful Bidder shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter indirectly or directly related to employment because of race, color, religion, national origin, age, sex, disability that is unrelated to the individuals ability to perform the duties of a particular job or position, height, weight or marital status.

Exhibit A

Service	First Year	Second Year	Third Year
Collecting, Hauling and Disposing of Residential Refuse (Weekly)	1 st Quarter \$	1 st Quarter \$	1 st Quarter \$
	2 nd Quarter \$	2 nd Quarter \$	2 nd Quarter \$
	3 rd Quarter \$	3 rd Quarter \$	3 rd Quarter \$
	4 th Quarter \$	4 th Quarter \$	4 th Quarter \$
Collecting, Hauling and Disposing of Residential Refuse and Curbside Collection of Recyclables (Weekly)	1 st Quarter \$	1 st Quarter \$	1 st Quarter \$
	2 nd Quarter \$	2 nd Quarter \$	2 nd Quarter \$
	3 rd Quarter \$	3 rd Quarter \$	3 rd Quarter \$
	4 th Quarter \$	4 th Quarter \$	4 th Quarter \$
Collecting, Hauling and Disposing of Yard Waste (Bi-weekly)	1 st Quarter \$	1 st Quarter \$	1 st Quarter \$
	2 nd Quarter \$	2 nd Quarter \$	2 nd Quarter \$
	3 rd Quarter \$	3 rd Quarter \$	3 rd Quarter \$
	4 th Quarter \$	4 th Quarter \$	4 th Quarter \$
Collecting, Hauling and Disposing of Yard Waste (Monthly or Seasonal)	Monthly \$	Monthly \$	Monthly \$
	Seasonally \$	Seasonally \$	Seasonally \$
Additional Services	Annual "Spring Clean-up" \$	Annual "Festival of the Forks" \$	"Special Collections" \$
	\$	\$	\$

June 28, 2016

TO: Albion City Council

FROM: Rock n Mama's Relay for Life Team

REQUEST: Permission to Paint the Town Purple week of July 22-30th

We would like to place purple ribbons on all businesses in the downtown area including Eaton Street to bring awareness to Calhoun County East Relay for Life Event which begins on Friday, July 29, 2016 at 3:00 PM and concludes on Saturday, July 30th at 3:00 PM. We would like to encourage stores to have employees wear purple during this event to show their support.

Carol Maynard, Team Captain

Resolution #2016-40

To Approve the Vacating of Alleys in Block 52

Purpose and Finding: Block 52 is the location for the forthcoming hotel development. Presently, that block contains two alleys which form a "T" intersection in the middle of the block, connecting on Center, Porter, and Clinton streets. In order for the hotel development to move forward, those alleys must be vacated to allow for the combination of the various parcels making up Block 52 into a single parcel, which will be parcel number 51-000-899-00. It is recommended that the alleys be vacated to allow for the development of Block 52 as the alleys are no longer used and it would be in the city's best interests.

Council Member _____ moved, supported by Council Member _____, to approve the following resolution.

WHEREAS, the original plat of the City of Albion in Liber 2, page 40 of Plats in the Calhoun County Register of Deeds, Michigan, provided for alleys in Block 52; and,

WHEREAS, alleys created in Block 52 are no longer used as alleys and such alleys are not required for public purposes; and,

WHEREAS, the City Council for the City of Albion has held a public hearing concerning a proposal to vacate the alleys in Block 52; and

WHEREAS, the City Council for the City of Albion determined at the public hearing that the best interests of the City of Albion would be served by vacating the alleys and no objections to vacating the alleys were presented at the public hearing;

RESOLVED, that the alleys in Block 52 of the original plat of the City of Albion are hereby declared to be vacated by the City Council of the City of Albion.

BE IT FURTHER RESOLVED, that the abutting landowners to the said vacated alleys shall hereafter be vested with title respectively to that portion of the vacated alley extending from the boundary of each abutting landowner to the center of said vacated alley, and the boundary of each parcel of land abutting the said vacated alleys is hereby extended to the center of said vacated alley. Those parcels affected by the vacating of

the alleys described herein are more specifically described in Appendix A to this Resolution.

BE IT FURTHER RESOLVED, that easements are hereby retained in such alleys for any and all existing public utility services now in such alleys.

I hereby certify that the above resolution was adopted on July 5, 2016, in a regular session of the Albion City Council, and this is a true copy of that resolution.

Ayes_____

Nays_____

Absent_____

Jill Domingo, Albion City Clerk

APPENDIX A

1. Parcel ID: 51-000-888-00 Description: ORIGINAL PLAT, BLK 52. LOT 5. EXC THE S 3.1 FT
2. Parcel ID: 51-000-890-00 Description: ORIGINAL PLAT, BLK 52 N 41 FT LOT 6 AND THAT PART LOT 5 LYING S OF CTR OF S BRICK WALL OF HANNAH BLOCK AND BEG 16 ½ FT W OF SE COR LOT 4, NO 49 FT, W 21 FT, S 49 FT, E 21 FT TO BEG
3. Parcel ID: 51-000-891-00 Description: ORIGINAL PLAT, BLK 52. S 6.35 FT OF LOT 6 AND N 15.75 FT OF ALLEY ADJ TO LOT 6 ON SOUTH
4. Parcel ID: 51-000-892-00 Description: ORIGINAL PLAT, BLK 52, N ½ OF LOT 7, N 1 FT OF S ½ OF LOT 7 AND S .75 FT OF ALLEY ADJACENT TO LOT 7 ON NORTH
5. Parcel ID: 51-000-893-00 Description: ORIGINAL PLAT, BLK 52 S 23.3 FT OF LOT 7 AND N 1 FT OF N SIDE OF LOT 8
6. Parcel ID: 51-000-894-00 Description: ORIGINAL PLAT, BLK 52, LOT 8, EXC 1 FT OFF N SIDE
7. Parcel ID: 51-000-881-00 Description: ORIGINAL PLAT, BLK 52 LOTS 1 & 2 EXC E 48 FT OF N 48 FT LOT 2. & S 4' OF N 52' OF E 25' OF LOT 2
8. Parcel ID: 51-000-885-00 Description: ORIGINAL PLAT, BLK 52, ALL OF LOT 3 AND 4, EXC THE E 39 FT OF LOT 4
9. Parcel ID: 51-000-886-00 Description: ORIGINAL PLAT, BLK 52, W 22.5 FT OF E 39 FT OF N 56 FT OF LOT 4
10. Parcel ID: 51-000-895-00 Description: ORIGINAL PLAT, BLK 52, W 47 FT OF LOT 9
11. Parcel ID: 51-000-896-00 Description: ORIGINAL PLAT BLK 52, E 39.5' OF LOT 10. AND 99' N AND S.
12. Parcel ID: 51-000-897-00 Description: LOT 10 IN BLOCK 52 OF THE ORIGINAL PLAT. EXC E 39.5 FT, AND LOT 11 AND 12, EXC W 25 FT 3 IN OF S 80 FT OF LOT 12

Resolution #2016-42

A RESOLUTION TO APPROVE PROPOSAL FOR 2016 LOCAL STREET IMPROVEMENTS PROJECT FOR FITCH ST / SHERIDAN CT. WITH MICHIGAN PAVING AND MATERIALS CO.

Purpose and Finding: The City of Albion has a current need for street improvements in the area of Fitch St. and Sheridan Court and has been working in conjunction with Wightman & Associates, Inc. (Engineers). Pursuant to Section 2-384, of the City of Albion Code of Ordinances, a Request for Proposals was published, seeking bidders to provide paving services and materials, for the City. The City, having received multiple bids from various contractors, has selected the lowest, submitted pursuant to Section 2-396, of the City of Albion Code of Ordinances. In addition, in selecting the lowest bid, the City has also considered the additional criteria listed in Section 2-396(a)(1-9) of the City of Albion Code of Ordinances, and desires to enter into an agreement with Michigan Paving and Materials Co.

Council Member _____ moved, supported by Council Member _____, to approve the following resolution.

RESOLVED, that the bid for 2016 Local Street Improvements Project for Fitch St. and Sheridan Ct., is hereby accepted for a total of \$169,795.00, as specified in the Michigan Paving and Materials Co. 2016 bid, which is hereby incorporated by reference. In the event Albion College elects to pursue one of the alternate bid options, the elected alternative is hereby accepted at the rate set specified in the Michigan Paving and Materials Co. 2016 bid.

BE IT FURTHER RESOLVED, that in addition to being the lowest bidder, Michigan paving and Materials Co. has met the additional criteria for consideration set forth in Section 2-396(a)(1-9) of the City of Albion Code of Ordinances.

BE IT FURTHER RESOLVED, that the City of Albion shall enter into a written contract with Michigan paving and Materials Co. for the provision of street improvements in the area of Fitch St. and Sheridan Court as set forth in the 2016 request for proposals. The contract referenced herein shall contain by reference the service requirements as set forth in the request for proposal. Said contract shall be at the rate(s) set forth in Michigan paving and Materials Co 2016 bid and shall contain such other terms as contained in the request for proposals and as the parties deem necessary.

BE IT FURTHER RESOLVED, that in the event Albion College elects to pursue any of the alternate bids in conjunction with the base bid, the selected alternate bid is likewise approved as specified in the 2016 Michigan Paving and Materials Co. bid and these costs will be fully reimbursed to the City of Albion from Albion College..

Date: July 5, 2016

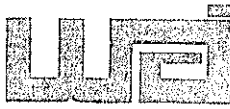
Ayes: _____

Nays: _____

Absent: _____

I certify that this resolution was adopted by the City Council of the City of Albion on July 5, 2016.

Jill Domingo
City Clerk



WIGHTMAN & ASSOCIATES, INC.
ENGINEERING ♦ SURVEYING ♦ ARCHITECTURE

June 28, 2016

Allegan Office:
264 Western Ave.
Allegan, MI 49010

Telephone:
(269) 673-8465

Website:
www.wightman-assoc.com

City of Albion
112 W. Cass Street
Albion, MI 49224

Attention: Ms. Sheryl Mitchell, City Manager

RE: 2016 LOCAL STREET IMPROVEMENTS PROJECT

Dear Sheryl:

I have tabulated and reviewed the bids received for the above referenced project and have found Michigan Paving and Materials Co. to be the low, responsive bidder. The total for the base bid (Fitch Street and Sheridan Court) was \$169,795.00.

Also, Albion College requested to provide alternate projects in conjunction with the City's efforts for local street improvements. In the past, this partnership has been in the best interest of both parties in order to utilize economies of scale when receiving bids.

Below are the combinations of the contract amounts if Albion College pursues one or both of the alternates as part of this project. It is my recommendation that the City of Albion award this contract to Michigan Paving and Materials Co. for the base bid and any alternates selected by Albion College at the next regular City Council meeting scheduled for July 5, 2016.

Base Bid = \$169,795.00
Base Bid + Alternate A = \$341,262.50
Base Bid + Alternate B = \$253,152.00
Base Bid + Alternate A + Alternate B = \$424,619.50

I have enclosed one copy of the bid tabulation for your use. Should you have any questions or comments, please feel free to call me.

Very truly yours,

WIGHTMAN & ASSOCIATES, INC.

Mickey E. Bittner, P.E.
mbittner@wightman-assoc.com

Enclosures

cc w/encl.: Mr. Jim Lenardson, Director of Public Services
Mr. Don Masternak, Albion College, Director of Facilities

BID TAB

PROJECT: 2016 Local Street Improvements Project
 CLIENT: City of Albion
 BID OPENING: June 28, 2016

No.	Description	Qty.	Unit	Michigan Paying & Materials Co.		Rieth-Riley Construction Co., Inc.	
				Unit Price	Total	Unit Price	Total
BASE BID - FITCH STREET & SHERIDAN COURT							
1	Mobilization, Max: \$10,000	1	LS	\$7,090.00	\$7,090.00	\$10,000.00	\$10,000.00
2	Traffic Maintenance & Control	1	LS	8,750.00	8,750.00	6,500.00	6,500.00
3	Curb and Gutter, Rem	750	Ft	15.00	11,250.00	15.00	11,250.00
4	Sidewalk, Rem	190	Syd	20.00	3,800.00	27.00	5,130.00
5	Pavt, Rem	70	Syd	10.00	700.00	27.00	1,890.00
6	Dr Structure, Rem	4	Ea	750.00	3,000.00	500.00	2,000.00
7	Aggregate Base, 8 inch	30	Syd	35.00	1,050.00	36.00	1,080.00
8	Material, Surplus and Unsuitable, Rem	10	Cyd	25.00	250.00	50.00	500.00
9	Water Shutoff, Adj	4	Ea	250.00	1,000.00	200.00	800.00
10	Dr Structure Cover, Cover B	4	Ea	600.00	2,400.00	550.00	2,200.00
11	Dr Structure Cover, Cover K	6	Ea	750.00	4,500.00	850.00	5,100.00
12	Dr Structure Cover, Cover Q	5	Ea	600.00	3,000.00	600.00	3,000.00
13	Dr Structure Cover, Adj, Case 1	15	Ea	450.00	6,750.00	400.00	6,000.00
14	Water Valve Box	6	Ea	450.00	2,700.00	500.00	3,000.00
15	Cold Milling HMA Surface	4,900	Syd	2.50	12,250.00	4.00	19,600.00
16	Curb and Gutter, Conc, Det C4	750	Ft	19.20	14,400.00	22.00	16,500.00
18	Sidewalk, Conc, 4 inch	700	Sft	3.85	2,695.00	5.50	3,850.00
19	Sidewalk, Ramp	840	Sft	7.00	5,880.00	6.00	5,040.00
20	Sidewalk Ramp, ADA, Modified	70	Ft	35.00	2,450.00	40.00	2,800.00
21	HMA, 13A, 1 1/2 inch	4,900	Syd	6.94	34,006.00	7.75	37,975.00
22	HMA, 36A, 1 1/2 inch	4,900	Syd	7.00	34,300.00	8.10	39,690.00



(269) 673-8465 264 WESTERN AVENUE, ALLEGAN, MI
 (269) 927-0100 2303 PIPESTONE ROAD, BENTON HARBOR, MI
 (269) 327-3532 9835 PORTAGE ROAD, PORTAGE, MI

BID TAB

Michigan Paving & Materials Co. Rieth-Riley Construction Co., Inc.

No.	Description	Qty.	Unit	Unit Price	Total	Unit Price	Total
23	Driveway, Nonreinf Conc, 6 inch	70	Syd	43.20	3,024.00	36.00	2,520.00
24	Pavt Mrlkg, Waterborne, Stop Bar, 18 inch	60	Ft	6.50	390.00	6.50	390.00
25	Pavt Mrlkg, Waterborne, Crosswalk, 6 inch	300	Ft	\$2.20	\$660.00	\$2.20	\$660.00
26	Restoration	1	LS	3500.00	3,500.00	5000.00	5,000.00

Subtotal Base Bid

\$169,795.00

\$192,475.00

ALTERNATE A - PARKING LOT SURFACING

27	Mobilization, Max. \$8,000	1	LS	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
28	Dr Structure Cover, Adj, Case 1	20	Ea	450.00	9,000.00	400.00	8,000.00
29	HMA, 13A, 1 1/2 inch	12,250	Syd	6.44	78,890.00	6.75	82,687.50
30	HMA, 36A, 1 1/2 inch	12,250	Syd	5.89	72,152.50	7.00	85,750.00
31	Pavement Markings	1	LS	2,925.00	2,925.00	2,925.00	2,925.00
32	Restoration	1	LS	500.00	500.00	7,500.00	7,500.00

Subtotal - Alt A

\$171,467.50

\$194,862.50

ALTERNATE B - E. CASS STREET

33	Mobilization, Max. \$5,000	1	LS	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
34	Traffic Maintenance & Control	1	LS	6,255.00	6,255.00	2,500.00	2,500.00
35	Curb and Gutter, Rem	480	Ft	15.00	7,200.00	27.00	12,960.00
36	Sidewalk, Rem	120	Syd	20.00	2,400.00	27.00	3,240.00
37	Dr Structure, Rem	4	Ea	750.00	3,000.00	500.00	2,000.00
38	Water Shutoff, Adj	4	Ea	250.00	1,000.00	200.00	800.00
39	Dr Structure Cover, Cover B	4	Ea	600.00	2,400.00	550.00	2,200.00
40	Dr Structure Cover, Cover K	4	Ea	750.00	3,000.00	850.00	3,400.00
41	Dr Structure Cover, Cover Q	3	Ea	600.00	1,800.00	600.00	1,800.00
42	Dr Structure Cover, Adj, Case 1	11	Ea	450.00	4,950.00	400.00	4,400.00
43	Water Valve Box	4	Ea	350.00	1,400.00	500.00	2,000.00
44	Cold Milling HMA Surface	1,000	Syd	4.00	4,000.00	9.00	9,000.00



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 (269) 327-3532 9836 PORTAGE ROAD, PORTAGE, MI

BID TAB

Michigan Paving & Materials Co. Rieth-Riley Construction Co., Inc.

No.	Description	Qty.	Unit	Unit Price	Total	Unit Price	Total
45	Curb and Gutter, Conc, Det C4	480	Ft	19.20	9,216.00	22.00	10,560.00
46	Sidewalk, Conc, 4 inch	500	Sft	3.85	1,925.00	5.50	2,750.00
47	Sidewalk, Ramp	600	Sft	7.00	4,200.00	6.00	3,600.00
48	Sidewalk Ramp, ADA, Modified	50	Ft	35.00	1,750.00	40.00	2,000.00
49	HMA, 13A, 1 1/2 inch	1,000	Syd	9.46	9,460.00	14.05	14,050.00
50	HMA, 36A, 1 1/2 inch	1,000	Syd	9.53	9,530.00	14.50	14,500.00
51	Pavt Mrkg, Waterborne, Stop Bar, 18 inch	60	Ft	5.50	330.00	5.50	330.00
52	Pavt Mrkg, Waterborne, Crosswalk, 6 inch	380	Ft	1.95	741.00	1.95	741.00
53	Pavt Mrkg, Ovrty Cold Plastic, Railroad Sym	1	Ea	300.00	300.00	300.00	300.00
54	Restoration	1	LS	3,500.00	3,500.00	5,000.00	5,000.00

Subtotal - Alt B **\$83,357.00** **\$103,131.00**

Total - Base Bid + Alt A **\$341,262.50** **\$387,337.50**
Total - Base Bid + Alt B **\$253,152.00** **\$295,606.00**
Total - Base Bid + Alt A + Alt B **\$424,619.50** **\$490,468.50**



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**INFORMATION
ONLY**



Michigan Association of Municipal Clerks

June 15, 2016

Sheryl Mitchell, City Manager
City of Albion
112 W. Cass St.
Albion, MI 49224

Dear City Manager Mitchell:

The Michigan Association of Municipal Clerks is an organization that promotes and educates Michigan's Clerks. Through our Certified Michigan Municipal Clerk (CMMC) certification program, Clerks are recognized for their knowledge of the multifaceted Clerk's profession. We are pleased to announce that your Clerk, Jill Domingo, has met the program criteria and has recertified CMMC certification.

Jill's commitment to education and desire to maintain certification clearly defines commitment to the Clerk's profession and your community. On behalf of the Michigan Association of Municipal Clerks Board of Directors, I ask that you join us in congratulating Jill Domingo for this accomplishment and well deserved recognition.

Sincerely,

A handwritten signature in cursive script that reads "Joe Bridgman".

Joe Bridgman, CMMC
MAMC President

